

**CLIFTON TOWN COUNCIL MEETING
TUESDAY, DECEMBER 3, 2019 7:30 PM
COMMUNITY MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Present: Mayor Bill Hollaway; Vice Mayor Steve Effros; Councilmember Chase Hinderstein; Councilmember Regan McDonald; Councilmember Melissa Milne; Councilmember Darrell Poe.

Staff: Marilyn Barton, Town Treasurer; Amanda Christman, Town Clerk.

The Public Hearing and Regular Meeting were called to order by Mayor Hollaway at 7:30 PM.

Public Hearing:

1. Public Hearing on Cox Communications Franchise Agreement Renewal.

Michelle Stein, of Dell Avenue: asked if the agreement includes free internet. Vice Mayor Effros answered that no, the internet is received through Fairfax County.

Ms. Stein followed with a request that the agreement renewal include free TV. Vice Mayor Effros and Kevin McNulty of Cox Communications replied that, although Cox would be amenable to that, they are prohibited from doing so pending current FCC proceedings.

- **There being no more public comments or questions, Mayor Hollaway moved to close the Public Hearing, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**

Order of Business:

1. Report of the Town Clerk:

a. Approval of the Minutes (previous meetings and work sessions).

- **Mayor Hollaway moved to approve the November 2019 Minutes as presented, seconded by Vice Mayor Effros. The motion was approved by poll, 6-0.**

2. Report of the Treasurer.

See attached report.

The Treasurer will reconcile the Haunted Trail Committee's financial report with the Town's records and will provide the final gross and net revenue amounts at the next Council Meeting. The Council noted that the advance for next year should not be used for any expenses for 2019.

- **Mayor Hollaway moved to accept the Treasurer's Report as presented, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**

3. Citizen's Remarks.

None.

4. Unfinished Business.

a. 2020 Litter Grant Award Implementation Plan – Update.

No update. Councilmember Milne will reach out to Chuck Rusnak again. Councilmember McDonald noted that he would like to have a wooden enclosure constructed around the four Town-owned trash receptacles and will research the details.

b. Cox Communications Franchise Agreement Renewal.

Mayor Hollaway requested that the following language be added to the end of sect. 8.4 of the agreement: "Grantee shall decommission and remove all aerial parts of the cable system within the geographic boundaries of the franchise authority that are no longer in use by the Franchisee." Mr. McNulty, who was representing Cox Communications agreed to add the requested language to the final version of the agreement prior to execution.

- **Mayor Hollaway moved to approve the franchise agreement renewal with Cox Communications with the revisions as agreed upon, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**

5. Reports of Special Committees.

None.

6. Reports of Standing Committees.

a. Planning Commission.

No report.

b. Architectural Review Board.

No report.

c. Other Committees.

i. Streetscape Special Projects Committee.

A. Request to Designate All Cleared Checks Paid to Streetscape Vendors to be Included as an Attachment to Monthly Treasurer's Reports.

- **Mayor Hollaway moved to request that the Treasurer include all cleared checks paid to Streetscape project vendors as attachments to the monthly Treasurer's Report, seconded by Councilmember McDonald. The motion was approved by poll, 6-0.**

Councilmember McDonald updated the Council on planned test drilling on Main Street which is needed to gain a better understanding of the condition of the existing storm sewer. The test drilling could conceivably take place sometime in January, depending on when VDOT approves the necessary permit.

7. New Business.

a. Ayre Square Tree Lighting.

A professional service has been identified to install new lights for the winter holiday season and remove them thereafter for a cost of \$1,500, since the tree has grown too large to be decorated by volunteers.

- **Councilmember Hinderstein moved to approve the \$1,500 expenditure for the lighting service as a single-year expense if it can be provided by Friday, seconded by Councilmember Milne. The motion was approved by roll-call: Hinderstein: Aye; McDonald: Aye; Milne: Aye; Hollaway: Aye; Effros: Aye; Poe: Aye.**

b. Rental of Pink House to New Tenant.

The Council has received a request from State Senator George Barker and State Delegate-elect Dan Helmer to lease the Pink House office space which will be vacated by the current tenant on December 31st for the same terms, beginning on January 1, 2020 for two years.

Vice Mayor noted that Kathy Kalinowski has expressed concern about not having a dedicated Town office and indicated that he would be supportive if the Town has other options such as the unused building on the Clifton Presbyterian property that has now become vacant.

- **Mayor Hollaway moved to lease the rear portion of the Pink House for a two-year term for \$1,300 per month starting on or about January 1, 2020, seconded by Councilmember Hinderstein. The motion was approved by poll, 6-0.**

c. Request for Approval of Stenciling and Painting Letters on Caboose.

- **Mayor Hollaway moved to authorize the payment of \$3,575 to Design Techniques, Inc. for the stenciling and painting of the letters on the caboose, seconded by Councilmember Hinderstein. The motion was approved by roll-call: Hinderstein: Aye; McDonald: Aye; Milne: Aye; Hollaway: Aye; Effros: Aye; Poe: Aye.**

d. Update on Road Repair Requests for In-Town Streets.

No report.

e. Update on IT/Website Contract, New Email Addresses, and Updates to Website.

Councilmember Poe will report on this item in January.

f. Request to Engage Dedicated Cleaning Service for Town Hall.

The Council requested that the Clerk see if her daughter Zoe would be willing to clean the Community Meeting Hall twice per month for \$100. The duties would include sweeping the main floor, cleaning and stocking the restrooms and wiping down the interior of the microwave and the range-top in the kitchen.

8. Report of the Zoning Administrator.

It was reported that the shed has been moved to the approved location at 7151 Main Street.

9. Adjournment.

- **Councilmember Hinderstein moved to adjourn, seconded by Vice Mayor Effros. The motion was approved by poll, 6-0.**

The Meeting was adjourned at 9:34 PM.



Amanda Christman <cliftonclerkva@gmail.com>

December 3, 2019 Town Council Meeting - Treasurer's Reports for fiscal year period ended November 30, 20192 messages

Marilyn Lane Barton <clifton.treasurer@cox.net>

Sun, Dec 1, 2019 at 7:04 PM

To: "William R. Hollaway, Ph.D." <WHollaway77@gmail.com>, mcdonald.regan@gmail.com, Melissa Milne <Melissa.milne9@gmail.com>, darrell.poe@gmail.com, Steve Effros <Steve@effros.com>, chasehinderstein@gmail.com
Cc: cliftonclerkva@gmail.com, "Barton, Marilyn" <mbarton@mycri.org>

Hello Town Council Members,

Attached are the **Financial Reports for the fiscal year period ended November 30, 2019**. Please note that transactions received that affect the FY19 Final Financial Report were accrued to June 2019. The significant transactions are noted below, and on the P&L Summary by Fund Report.

The November Financial Reports include:

- The Summary of **Cash Balances Report as of November 30, 2019** reflects total funds of \$1,221,598.04. *See the detailed Cash Balance Report.*
- **Profit & Loss Summary by Fund** for period ended 11/30/2019. **Highlights of November transactions** are noted on this summary report. The main items for the month include:

NOTES & Highlights: Only major items are highlighted at the Town Council's request. For details refer to the P&L Detail Export tab.

1 **State Funds** - Reflects \$10,000 received for the Fire Programs Passthrough to Fairfax County Fire Department. These funds were disbursed to Fairfax County in October.

2 **Committee Fundraising** - November reflects \$1,225.63 received for the Clifton Film Festival & \$250 received for Park Rental.

3 **Haunted Trail Event Revenue:** Funding received from the Haunted Trail Event is \$22,403 for July 1 - Nov. 30. FYTD expenses are \$7,263 for net proceeds of \$ 15,140. See Haunted Trail Report. Documentation supporting the H.T. Event Report received from Ester Pline last month have been requested for entering transactions to the town's accounting system to reconciling the event.

4 **Interest Income:** United Bank posts interest earned on CDs on a quarterly basis. A cash flow projection from the SPC has been requested by the Treasurer for consideration of additional no penalty CD purchases to improve investment returns.

5 **Taxes & Permits Revenue:** Highlights for November include State Car Rentals of \$1,144, Motor Vehicle Fees of \$2,346, and Sales Tax of 3,161 for September.

6 **Contractual Expenses:** Highlights for , November include C.H. Electric bill of \$510, Legal advertising of \$320 for the public hearing in December, Audit Fees of \$3,250 for the final payment for the FY18 audit services, Norfolk Southern Railway lease renewal of \$1,708 and \$2,675 for Landscape/Grounds Maint Expense as approved by the Town Council for Town Park repairs.

7 **Capital Improvements Fund Expense:** Streetscape Phase II: November reflects a refund of (\$3,591) from J2 Engineers as a correction to their October invoice and the Town's payment for of \$10,326 for Streetscape.

Supplemental Detail Reports are provided as follows:

- **Profit & Loss Detail Export** Report for period ended 11/30/2019. This report provides the detailed accounts that are summarized on the P&L Summary by Fund Report.
- **Special Projects Committee** Report for the FY20 period ended 11/30/19. This report provides the detailed transactions related to the Streetscapes Phase 2.
- **Special Projects Committee** requested that the scanned copies of the SPC canceled Town checks be submitted with the Treasurer's Report monthly. Copies are attached as requested for the period of June – November 2019.

Looking forward to December:

- **FY 2020 Money Market Investments** – At the Sept 3rd Town Council Meeting, United Bank's proposal to improve returns was reviewed. The proposal recommended that the Money Market account be kept at \$50,000 or an amount determined as needed for planned capital expenditures, and the remaining \$200K be invested in no penalty CDs for improved returns. Input has again been requested from the Special Projects Committee for a cash flow projection. Hopefully, I will have information by the next meeting to present.
- **Audit Engagement Letter for FY19** - I will be scheduling the onsite audit dates this month with White, Withers, Masincup & Cannaday, P.C. for the audit and preparation of the Financial Statements for FY19.

After your review of the reports, if you have any questions or concerns, please let me know. If there are additional supplemental schedules that you would like to see, just let me know. *Thank you.*

IMPORTANT: Please let me know if you do NOT want a printed copy of the materials at the meeting.

Sincerely,

Marilyn

Marilyn Barton

Treasurer

Town of Clifton

P.O. Box 309

Clifton, VA 20124-0309

Cell: 703-678-8607

9 attachments



TOC check # 7703 for \$594.30 for J2 Engineers Invoice 13333.pdf
363K



TOC check # 7711 for 3608.85 for J2 Inv 13500.pdf
225K



TOC check # 7715 for 2127.50 for Richter & Assoc invoice 19-414.pdf
229K



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J2 Engineers check # 9058 for \$3,591.00 for refund - revised invoice # 13887.pdf
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226K



TOC check 7675 to J2 Engineers \$649.90 Invoice 12984.pdf
348K



2019 11 30 Financial Reports.xlsx
71K

Barton, Marilyn <mbarton@mycri.org>

Mon, Dec 2, 2019 at 4:28 PM

To: "William R. Hollaway, Ph.D." <WHollaway77@gmail.com>, "mcdonald.regan@gmail.com" <mcdonald.regan@gmail.com>, Melissa Milne <Melissa.milne9@gmail.com>, "darrell.poe@gmail.com" <darrell.poe@gmail.com>, Steve Effros <Steve@effros.com>, "chasehinderstein@gmail.com" <chasehinderstein@gmail.com>

Cc: "cliftonclerkva@gmail.com" <cliftonclerkva@gmail.com>, "clifton.treasurer@cox.net" <clifton.treasurer@cox.net>

Good afternoon,

I have made a minor adjustment on the Financial Reports for the period ended November 30, 2019. I was able to contact Villagio today and received clarification that the check received by the town for \$250 this month was intended as a Haunted Trail Sponsorship. I had posted it as an ARB application fee tentatively while awaiting confirmation. The adjustments on the notes and financials has been made on the updated Financial Reports attached and on the notes provided below.

Please let me know if you have any questions or need further information.

Sincerely,

Marilyn

Marilyn Barton

Finance Manager

CRi – Choice. Respect. Independence.

14160 Newbrook Drive, 1st Floor

Chantilly, Virginia 20151

Direct: (703) 842-2333 | Fax: (703) 842-2341

Email: mbarton@MyCRi.org | Website: www.MyCRi.org

BECOME A MONTHLY DONOR!

From: Marilyn Lane Barton <clifton.treasurer@cox.net>

Sent: Sunday, December 01, 2019 7:04 PM

To: William R. Hollaway, Ph.D. <WHollaway77@gmail.com>; mcdonald.regan@gmail.com; Melissa Milne <Melissa.milne9@gmail.com>; darrell.poe@gmail.com; 'Steve Effros' <Steve@effros.com>; chasehinderstein@gmail.com

Cc: cliftonclerkva@gmail.com; Barton, Marilyn <mbarton@MyCRi.org>

Subject: December 3, 2019 Town Council Meeting - Treasurer's Reports for fiscal year period ended November 30, 2019

Importance: High

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Treasurer

Town of Clifton

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Cell: 703-678-8607

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9 attachments

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70K

ASSETS	11/30/2019	<u>Bank Rates Effective Sept 19, 2019</u>			<u>Negotiated Increases</u>
		CD Term	Maturity Date	APR %	
Current Assets					
Checking/Savings					
John Marshall Bank CDs	312,569.49	1 yr	8/1/2020	2.17%	Down from 2.25% APR @ 7/31/18
C-.D. - United Bank - 2 7 mos CDs	214,212.56	7 mos	4/17/2020	2.10%	Up from 1.56% @ 9/19/19 JMB
C.D. - United Bank 1	103,046.18	2 yrs	3/19/2020	2.00%	Up from 1.19% @ 3/19/18 J.Marshall Bank
C.D. - United Bank 2	103,046.18	2 yrs	3/19/2020	2.00%	Up from 1.19% @ 3/19/18 J.Marshall Bank
C.D. - United Bank 3	103,046.18	2 yrs	3/19/2020	2.00%	Up from 1.19% @ 3/19/18 J.Marshall Bank
C.D. - United Bank 4	103,046.18	2 yrs	3/19/2020	2.00%	Up from 1.19% @ 3/19/18 J.Marshall Bank
United Bank - Events Acct	6,473.94				
Checking-United Bank	13,282.62	Min Bal \$2,500	"Chairman's Club"	0.10%	
Investments-LGIP	970.17				
Money Market Savings-United	257,498.59		8/30/2019	1.39%	Down from 1.589% @ 7/31/18
Security Deposit - United Bank	4,405.95				
Total Checking/Savings	1,221,598.04				

NOTE: The United Bank CDs accrue interest quarterly. The Treasurer transferred \$6,373.94 from the Town's Haunted Trail Event account for the checking account on 12/1/19, bringing the account to the holding balance of \$100. The Treasurer requested a cash flow projection from the SPC to be used for consideration of additional no penalty CDs for improved investment returns.

Town of Clifton

Profit & Loss Budget Performance

November 2019

	Nov 19	Budget	Jul - Nov 19	YTD Budget	Annual Budget
Income					
1 State Funding	0.00	0.00	10,000.00	0.00	10,000.00
2 Committees Fundraising	1,475.63	0.00	1,475.63	0.00	9,500.00
Community Hall Revenues	200.00	500.00	2,434.36	2,500.00	6,000.00
3 Haunted Trail Event	317.88	0.00	22,652.94	45,000.00	45,000.00
Interest Income	793.27	1,500.00	5,328.79	7,500.00	18,000.00
4 Pink House Rental	1,900.00	2,900.00	12,500.00	14,500.00	34,800.00
S.R. - Litter Control Grant	814.00		814.00		
5 Tax and Permits Revenue	7,998.53	7,579.16	30,916.25	28,995.88	97,550.00
Total Income	13,499.31	12,479.16	86,121.97	98,495.88	220,850.00
Gross Profit	13,499.31	12,479.16	86,121.97	98,495.88	220,850.00
Expense					
Citizens' Recognition Expense	0.00	83.33	0.00	416.69	1,000.00
Bank Service Charges	1.70	0.00	42.56	0.00	0.00
Commodities	193.53	323.34	494.18	1,716.62	3,980.00
6 Contractual	9,362.87	17,725.04	60,216.42	75,999.72	170,525.00
3 Haunted Trail Expenses	7,262.50	5,000.00	7,262.50	15,000.00	15,000.00
OTHER - TC approval req'd +\$500	0.00	625.00	0.00	3,125.00	7,500.00
Other Expenses	0.00	625.00	0.00	3,125.00	7,500.00
Payroll Expenses	5,382.50	5,395.25	26,912.50	28,976.25	66,743.00
Total Expense	22,203.10	29,776.96	94,928.16	128,359.28	272,248.00
Net Income	(8,703.79)	(17,297.80)	(8,806.19)	(29,863.40)	(51,398.00)
CIF FUNDS:					
CIF Income					
CIF - Capital Improvements Fund	0.00	60,625.00	66,026.80	303,125.00	727,500.00
CIF Expenses					
7 CIF Expenses	(3,591.00)	60,625.00	13,898.15	687,125.00	1,111,500.00
Net Income - CIF Funds	3,591.00	0.00	52,128.65	(384,000.00)	(384,000.00)
Consolidated Net Income	(5,112.79)	(17,297.80)	43,322.46	(413,863.40)	(435,398.00)

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Town of Clifton
Profit & Loss Budget Performance
November 2019

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7	Capital Improvements Fund Expense: Streetscape Phase II: November reflects a refund of (\$3,591) from J2 Engineers as a correction to their October invoice and the Town's payment for of \$10,326 for Streetscape.					

Town of Clifton
Special Projects Committee -Transaction Detail by Account
July through November 2019

	Type	Date	Num	Name	Memo	Class	Amount	Balance
CIF - Capital Improvements Fund								
Grants								
VDOT- MAP21 Streetscape Phase 2								
	Deposit	07/29/2019		Virginia Dept. of Transportation	Payment received for Town Invoice #9	Committees:Special Projects	(33,199.62)	(33,199.62)
	Deposit	07/29/2019		Virginia Dept. of Transportation	Payment for Town invoice #10	Committees:Special Projects	(20,538.43)	(53,738.05)
	Deposit	09/09/2019		Virginia Dept. of Transportation	TOC Invoice 109949-11 - Reimb for Streetscape	Committees:Special Projects	(12,288.75)	(66,026.80)
Total VDOT- MAP21 Streetscape Phase 2							(66,026.80)	(66,026.80)
Total Grants							(66,026.80)	(66,026.80)
Total CIF - Capital Improvements Fund							(66,026.80)	(66,026.80)
CIF Expenses								
Special Projects Committee								
Dev. of Streetscape Phase 2								
	Check	08/06/2019	7703	J2 Engineers, Inc.	Inv # 13333 - CT1601 Clifton Streetscape - Phase 2	Committees:Special Projects	594.30	594.30
	Check	08/31/2019	7711	J2 Engineers, Inc.	Inv # 13500 - CT1601 Clifton Streetscape - Phase 2	Committees:Special Projects	3,608.85	4,203.15
	Check	09/28/2019	7715	Richter & Associates, Inc.	Streetscape - Invoice 19-414 Utility Analysis re: Phase 2	Committees:Special Projects	2,127.50	6,330.65
	Check	09/28/2019	7716	Richter & Associates, Inc.	Streetscape - Invoice 19-544 Utility Analysis re: Phase 2	Committees:Special Projects	832.50	7,163.15
	Check	10/31/2019	7727	J2 Engineers, Inc.	Inv # 13887 - CT1601 Clifton Streetscape - Phase 2	Committees:Special Projects	10,326.00	17,489.15
	Deposit	11/30/2019	9058	J2 Engineers, Inc. - Revised Invoice 13887 refund		Committees:Special Projects	(3,591.00)	13,898.15
Total Dev. of Streetscape Phase 2							13,898.15	13,898.15
Total Special Projects Committee							13,898.15	13,898.15
Total CIF Expenses							13,898.15	13,898.15
TOTAL							(52,128.65)	(52,128.65)

Town of Clifton
Profit & Loss Budget Performance
November 2019

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Nov 19	Budget	Jul - Nov 19	YTD Budget	Annual Budget
3			Income										
4			State Funding										
5				Fire Program Funds				0.00	0.00	10,000.00	0.00	10,000.00	
6				State Funding - Other				0.00	0.00	0.00	0.00	0.00	
7			Total State Funding					0.00	0.00	10,000.00	0.00	10,000.00	
8			CIF - Capital Improvements Fund										
9				Grants									
10				Federal									
11					ISTEA-Clifton Streetscape			0.00	12,125.00	0.00	60,625.00	145,500.00	
12					Total Federal			0.00	12,125.00	0.00	60,625.00	145,500.00	
13					VDOT- MAP21 Streetscape Phase 2			0.00	48,500.00	66,026.80	242,500.00	582,000.00	
14				Total Grants				0.00	60,625.00	66,026.80	303,125.00	727,500.00	
15			Total CIF - Capital Improvements Fund					0.00	60,625.00	66,026.80	303,125.00	727,500.00	
16			Committees Fundraising										
17				Homes Tour Income				0.00	0.00	0.00	0.00	6,000.00	
18				Clifton Business Coalition									
19					CBC Wreath Contest			0.00	0.00	0.00	0.00	0.00	
20				Total Clifton Business Coalition				0.00	0.00	0.00	0.00	0.00	
21				Council of the Arts									
22					Clifton Film Festival			1,225.63	0.00	1,225.63	0.00	3,500.00	
23					Community Arts Programs-CGT inc			0.00	0.00	0.00	0.00	0.00	
24				Total Council of the Arts				1,225.63	0.00	1,225.63	0.00	3,500.00	
25				Parks Committee									
26					Park Rental			250.00	0.00	250.00	0.00	0.00	
27				Total Parks Committee				250.00	0.00	250.00	0.00	0.00	
28			Total Committees Fundraising					1,475.63	0.00	1,475.63	0.00	9,500.00	
29			Community Hall Revenues										
30				Community Hall Rentals				200.00	500.00	2,434.36	2,500.00	6,000.00	
31			Total Community Hall Revenues					200.00	500.00	2,434.36	2,500.00	6,000.00	
32			General Donations						0.00	0.00	0.00	0.00	0.00
33			Haunted Trail Event						317.88	0.00	22,652.94	45,000.00	45,000.00
34			Interest Income					793.27	1,500.00	5,328.79	7,500.00	18,000.00	
35			PC - Reimbursements						0.00	0.00	0.00	0.00	0.00
36			Pink House Rental						1,900.00	2,900.00	12,500.00	14,500.00	34,800.00
37			S.R. - Litter Control Grant						814.00		814.00		
38			Tax and Permits Revenue										
39				VA - Car Rental Distribution				1,144.03	20.83	3,350.17	104.19	250.00	
40				ARB Permits				10.00	41.67	530.00	208.31	500.00	
41				BPOL tax				0.00	0.00	7,168.00	0.00	40,000.00	
42				BZA Fee				0.00	0.00	250.00	0.00	0.00	
43			Cigarette Tax						225.07	175.00	1,201.77	875.00	2,100.00
44			Communications Sales Tax -Va						401.11	433.33	2,018.60	2,166.69	5,200.00
45			Franchise Fees - Cox & Verizon						607.91	291.67	1,473.90	1,458.31	3,500.00
46			Motor Vehicle Tags						2,345.58	3,500.00	6,149.98	7,000.00	7,000.00
47				Railroad Tax				0.00	0.00	1,596.79	1,600.00	1,600.00	
48				Sales Tax				3,161.20	2,958.33	6,180.55	14,791.69	35,500.00	
49				Use Permits				0.00	58.33	525.00	291.69	700.00	
50			Utility Consumption Tax					103.63	100.00	471.49	500.00	1,200.00	
51			Total Tax and Permits Revenue					7,998.53	7,579.16	30,916.25	28,995.88	97,550.00	

Town of Clifton

Profit & Loss Budget Performance

November 2019

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Nov 19	Budget	Jul - Nov 19	YTD Budget	Annual Budget
52			Total Income						13,499.31	73,104.16	152,148.77	401,620.88	948,350.00
53			Gross Profit						13,499.31	73,104.16	152,148.77	401,620.88	948,350.00
54			Expense										
55			Citizens' Recognition Expense						0.00	83.33	0.00	416.69	1,000.00
56			Bank Service Charges						1.70	0.00	42.56	0.00	0.00
57			CIF Expenses										
58			Engineering /Design - Sidewalks						0.00	0.00	0.00	3,000.00	3,000.00
59			Caboose Renovation						0.00	0.00	0.00	1,000.00	1,000.00
60			CIF - Land Purchase						0.00	0.00	0.00	300,000.00	300,000.00
61			Clifton Creek Park - Trails						0.00	0.00	0.00	20,000.00	20,000.00
62			RR Siding Parking Facility						0.00	0.00	0.00	10,000.00	10,000.00
63			Special Projects Committee										
64			Dev. of Streetscape Phase 2						(3,591.00)	60,625.00	13,898.15	303,125.00	727,500.00
65			Total Special Projects Committee						(3,591.00)	60,625.00	13,898.15	303,125.00	727,500.00
66			Storage Facility						0.00	0.00	0.00	50,000.00	50,000.00
67			Total CIF Expenses						(3,591.00)	60,625.00	13,898.15	687,125.00	1,111,500.00
68			Commodities										
69			Office Equipment						0.00	41.67	0.00	208.31	500.00
70			Computer Supplies						155.88	106.67	208.83	533.31	1,280.00
71			Copies						0.00	16.67	0.00	83.31	200.00
72			License Plates						0.00	0.00	0.00	100.00	100.00
73			Miscellaneous						0.00	0.00	0.00	0.00	0.00
74			Miscellaneous - Commodities						0.00	25.00	0.00	125.00	300.00
75			Office Supplies						0.00	83.33	0.00	416.69	1,000.00
76			Postage and Delivery						37.65	50.00	285.35	250.00	600.00
77			Total Commodities						193.53	323.34	494.18	1,716.62	3,980.00
78			Contractual										
79			Fire Program						0.00	0.00	10,000.00	0.00	10,000.00
80			Caboose Expenses										
81			Caboose Equipment						0.00	41.67	0.00	208.31	500.00
82			Caboose Maintenance						0.00	125.00	0.00	625.00	1,500.00
83			Total Caboose Expenses						0.00	166.67	0.00	833.31	2,000.00
84			Community Hall Expenses										
85			C.H.-Cleaning						0.00	166.67	0.00	833.31	2,000.00
86			C.H.-Equipment & Supplies						0.00	62.50	381.29	312.50	750.00
87			C.H.-General Maintenance						0.00	366.67	0.00	1,833.31	4,400.00
88			C.H.-Management Fee						0.00	125.00	0.00	625.00	1,500.00
89			C.H. - Electric						509.84	666.67	1,436.87	3,333.31	8,000.00
90			C.H. Floors						0.00	0.00	0.00	0.00	0.00
91			CH-Equip Replacement & Hall Ref						0.00	0.00	0.00	0.00	0.00
92			C.H. Interior Improvements						0.00	166.67	0.00	833.31	2,000.00
93			Total Community Hall Expenses						509.84	1,554.18	1,818.16	7,770.74	18,650.00
94			Dues and Subscriptions										
95			Conference Attendance						0.00	41.67	0.00	208.31	500.00
96			Va. Municipal League						0.00	0.00	408.00	600.00	600.00
97			Dues and Subscriptions - Other						0.00	83.33	0.00	416.69	1,000.00
98			Total Dues and Subscriptions						0.00	125.00	408.00	1,225.00	2,100.00
99			Insurance						0.00	0.00	5,817.00	7,000.00	7,000.00
100			Legal Advertising						320.00	166.67	800.00	833.31	2,000.00

Town of Clifton
Profit & Loss Budget Performance
November 2019

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Nov 19	Budget	Jul - Nov 19	YTD Budget	Annual Budget
101								Mayoral Reimbursement	0.00	41.67	0.00	208.31	500.00
102								Miscellaneous	0.00	208.33	0.00	1,041.69	2,500.00
103								Professional Fees					
104								Accounting	3,250.00	3,750.00	3,250.00	7,500.00	7,500.00
105								Legal Fees	0.00	2,500.00	10,025.00	12,500.00	30,000.00
106								Total Professional Fees	3,250.00	6,250.00	13,275.00	20,000.00	37,500.00
107								Rent					
108								Ayre Square Rental	0.00	1,500.00	0.00	1,500.00	1,500.00
109								Railroad Siding Rental	1,707.97	1,650.00	1,807.97	1,750.00	1,750.00
110								Total Rent	1,707.97	3,150.00	1,807.97	3,250.00	3,250.00
111								Town Assoc of Northern Va Event	0.00	50.00	0.00	250.00	600.00
112								Town Facilities					
113								Ayre Square Maintenance	0.00	41.67	0.00	208.31	500.00
114								Pink House Expenses					
115								Pink House Maintenance	0.00	416.67	0.00	2,083.31	5,000.00
116								Pink House Repairs	0.00	0.00	0.00	0.00	0.00
117								Total Pink House Expenses	0.00	416.67	0.00	2,083.31	5,000.00
118								Town Handyman - 1099 vendor	0.00	500.00	0.00	2,500.00	6,000.00
119								Total Town Facilities	0.00	958.34	0.00	4,791.62	11,500.00
120								Town Government					
121								Architectural Review Board	0.00	25.00	0.00	125.00	300.00
122								Beautification Comm.					
123								Banner Replacement	0.00	0.00	0.00	500.00	500.00
124								Christmas Tree Lighting Event	0.00	0.00	0.00	0.00	1,000.00
125								Flower Receptacles	0.00	0.00	332.43	800.00	800.00
126								Railroad Siding Boxes-plantings	0.00	0.00	0.00	1,000.00	1,000.00
127								Total Beautification Comm.	0.00	0.00	332.43	2,300.00	3,300.00
128								BZA	0.00	583.33	15,762.28	2,916.69	7,000.00
129								Planning Commission					
130								Consulting-Capital/Town & Zng	0.00	416.67	0.00	2,083.31	5,000.00
131								General Admin Costs	0.00	25.00	0.00	125.00	300.00
132								General Consulting	0.00	666.67	0.00	3,333.31	8,000.00
133								PC Hearings, Ads and copies	0.00	41.67	0.00	208.31	500.00
134								Total Planning Commission	0.00	1,150.01	0.00	5,749.93	13,800.00
135								Town Committees Expense					
136								Communication Committee					
137								Town email system	0.00	0.00	0.00	0.00	0.00
138								Web Server Maint & Domain Subsc	29.94	50.00	65.79	250.00	600.00
139								Web site updating & config	0.00	41.67	0.00	208.31	500.00
140								Communication Committee - Other	0.00	83.33	0.00	416.69	1,000.00
141								Total Communication Committee	29.94	175.00	65.79	875.00	2,100.00
142								Council for the Arts Committee					
143								Clifton Film Festival Exp	0.00	0.00	0.00	0.00	2,000.00
144								Council for the Arts Committee - Other	0.00	0.00	0.00	200.00	200.00
145								Total Council for the Arts Committee	0.00	0.00	0.00	200.00	2,200.00
146								Environmental Comm					
147								Environmental Event Expense	0.00	50.00	0.00	250.00	600.00
148								Environmental Comm - Other	0.00	0.00	0.00	0.00	0.00
149								Total Environmental Comm	0.00	50.00	0.00	250.00	600.00

Town of Clifton
Profit & Loss Budget Performance
November 2019

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Nov 19	Budget	Jul - Nov 19	YTD Budget	Annual Budget
150								Historic Preservation Comm Exp					
151								Historic Town Documents exp	0.00	20.83	0.00	104.19	250.00
152								Historic Events	0.00	0.00	0.00	500.00	500.00
153								Town Museum	0.00	83.33	0.00	416.69	1,000.00
154								Historic Preservation Comm Exp - Other	0.00	41.67	0.00	208.31	500.00
155								Total Historic Preservation Comm Exp	0.00	145.83	0.00	1,229.19	2,250.00
156								Homes Tour Committee	0.00	0.00	0.00	0.00	4,500.00
157								Sunshine Committe					
158								Easter Egg Hunt Expense	0.00	0.00	0.00	0.00	250.00
159								Welcome Baskets & Sympathy	0.00	0.00	0.00	0.00	0.00
160								Total Sunshine Committe	0.00	0.00	0.00	0.00	250.00
161								Town Parks Committee Exp					
162								Landscape/Ground Maint expense	2,675.00	770.83	2,675.00	3,854.19	9,250.00
163								Fall Zone Mulching	0.00	250.00	0.00	1,250.00	3,000.00
164								Parks Mgt Fee	62.50	0.00	62.50	25.00	25.00
165								Playground Equip. Maintenance	0.00	166.67	2,250.00	833.31	2,000.00
166								Tree Triming & Replacement	0.00	416.67	0.00	2,083.31	5,000.00
167								Total Town Parks Committee Exp	2,737.50	1,604.17	4,987.50	8,045.81	19,275.00
168								Traffic, Parking & Safety Comm	0.00	0.00	0.00	500.00	500.00
169								Total Town Committees Expense	2,767.44	1,975.00	5,053.29	11,100.00	31,675.00
170								Total Town Government	2,767.44	3,733.34	21,148.00	22,191.62	56,075.00
171								Town Services					
172								Elections	0.00	0.00	0.00	0.00	1,000.00
173								Grass Mowing	600.00	504.17	2,700.00	2,520.81	6,050.00
174								Town Park Lawn Maintenance	0.00	416.67	750.00	2,083.31	5,000.00
175								Trash Collection	118.13	308.33	1,297.56	1,541.69	3,700.00
176								Utilities					
177								Gas and Electric	89.49	91.67	325.83	458.31	1,100.00
178								Utilities - Other	0.00		68.90		
179								Total Utilities	89.49	91.67	394.73	458.31	1,100.00
180								Total Town Services	807.62	1,320.84	5,142.29	6,604.12	16,850.00
181								Total Contractual	9,362.87	17,725.04	60,216.42	75,999.72	170,525.00
182								Haunted Trail Expenses	7,262.50	5,000.00	7,262.50	15,000.00	15,000.00
183								OTHER - TC approval req'd +\$500	0.00	625.00	0.00	3,125.00	7,500.00
184								Other Expenses	0.00	625.00	0.00	3,125.00	7,500.00
185								Payroll Expenses					
186								Gross Wages					
187								Assistant Project Manager	333.34	333.34	1,666.70	1,666.62	4,000.00
188								Town Clerk (Administrative)	1,166.66	1,166.66	5,833.30	5,833.38	14,000.00
189								Town Clerk - Records Review	1,000.00	1,000.00	5,000.00	5,000.00	12,000.00
190								Town Treasurer	2,000.00	2,000.00	10,000.00	10,000.00	24,000.00
191								Zoning Clerk	500.00	500.00	2,500.00	2,500.00	6,000.00
192								Employee Incentives	0.00	0.00	0.00	2,000.00	2,000.00
193								Total Gross Wages	5,000.00	5,000.00	25,000.00	27,000.00	62,000.00
194								Payroll Taxes					
195								FICA	310.00	0.00	1,550.00	0.00	0.00
196								Medicare	72.50	0.00	362.50	0.00	0.00
197								Payroll Taxes - Other	0.00	395.25	0.00	1,976.25	4,743.00

Town of Clifton
Profit & Loss Budget Performance
November 2019

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Nov 19	Budget	Jul - Nov 19	YTD Budget	Annual Budget
198					Total Payroll Taxes				382.50	395.25	1,912.50	1,976.25	4,743.00
199					Total Payroll Expenses				5,382.50	5,395.25	26,912.50	28,976.25	66,743.00
200					Reconciliation Discrepancies				0.00	0.00	0.00	0.00	0.00
201			Total Expense						18,612.10	90,401.96	108,826.31	815,484.28	1,383,748.00
202	Net Income								(5,112.79)	(17,297.80)	43,322.46	(413,863.40)	(435,398.00)

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

TOWN OF CLIFTON
P.O. BOX 309
CLIFTON, VA 20124-0309

UNITED BANK
5768 UNION MILL ROAD
CLIFTON, VA 20124
68-44/560

7642

3/23/2019

PAY TO THE ORDER OF **Richter & Associates, Inc.** \$ **3,977.50**

Three Thousand Nine Hundred Seventy-Seven and 50/100***** DOLLARS

PROTECTED AGAINST FRAUD

Richter & Associates, Inc.
7519 Standish Place, Suite 320
Rockville, MD 20855

MEMO **Streetscape - Invoice 19-161 Utility Analysis re: optio**

⑈007642⑈ ⑆056004445⑆ 5060045282⑈

Intuit® CheckLock™ Secure Check

462 21 20190408 212 176 00003

SANDY SPRING BANK <055001096> 301-774-6400

For Deposit Only
Richter & Associates
5101456801

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TOWN OF CLIFTON
P.O. BOX 309
CLIFTON, VA 20124-0309

UNITED BANK
5766 UNION MILL ROAD
CLIFTON, VA 20124
88-444/560

7675

5/25/2019

PAY TO THE ORDER OF J2 Engineers, Inc. \$ **649.90

Six Hundred Forty-Nine and 90/100***** DOLLARS

PROTECTED AGAINST FRAUD

J2 Engineers, Inc.
4080 Lafayette Center Drive
Suite 330
Chantilly, VA 20151

MEMO Inv # 12984 - CT1601 Clifton Streetscape - Phase 2

⑈007675⑈ ⑆056004445⑆ 5060045282⑈

Details on Back

IntelliCheckLock™ Secure Check

For Remote Deposit Only United Bank RTN 051500481

044553748014980

6/7/2019

For Deposit Only - United Bank, Inc
J2 Engineers, Inc
To the Account of 20200250
06/07/2019

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TOWN OF CLIFTON
P.O. BOX 309
CLIFTON, VA 20124-0309

UNITED BANK
5766 UNION MILL ROAD
CLIFTON, VA 20124
68-444/590

7703

8/6/2019

PAY TO THE ORDER OF J2 Engineers, Inc. \$**594.30

Five Hundred Ninety-Four and 30/100***** DOLLARS

PROTECTED AGAINST FRAUD

J2 Engineers, Inc.
4080 Lafayette Center Drive
Suite 330
Chantilly, VA 20151

MEMO
Inv # 13333 - CT1601 Clifton Streetscape - Phase 2

⑈007703⑈ ⑆056004445⑆ 5060045282⑈

Details on Back

Intuit® CheckLock™ Secure Check

For Remote Deposit Only United Bank RTN 051500481
543327201016550 8/21/2019

For Deposit Only - United Bank, Inc
J2 Engineers, Inc
To the Account of 20200250
08/21/2019

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

TOWN OF CLIFTON
P.O. BOX 309
CLIFTON, VA 20124-0309

UNITED BANK
5786 UNION MILL ROAD
CLIFTON, VA 20124
68-444/560

7711

8/31/2019

PAY TO THE ORDER OF J2 Engineers, Inc. \$**3,608.85

Three Thousand Six Hundred Eight and 85/100***** DOLLARS

PROTECTED AGAINST FRAUD

J2 Engineers, Inc.
4080 LafayetteCenter Drive
Suite 330
Chantilly, VA 20151

MEMO: Inv.# 13500 - CT1601 Clifton Streetscape - Phase 2

007711 05600445 5060045282

Details on Back

Secure Check

For Remote Deposit Only United Bank RTN 051500481

722509151017720

10/15/2019

For Deposit Only - United Bank, Inc
J2 Engineers Inc
To the Account of 20200250
10/15/2019

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

TOWN OF CLIFTON
P.O. BOX 309
CLIFTON, VA 20124-0309

UNITED BANK
5786 UNION MILL ROAD
CLIFTON, VA 20124
98-444/580

7715

9/28/2019

PAY TO THE ORDER OF Richter & Associates, Inc. \$**2,127.50

Two Thousand One Hundred Twenty-Seven and 50/100***** DOLLARS

18 PROTECTED AGAINST FRAUD

Richter & Associates, Inc.
7519 Standish Place, Suite 320
Rockville, MD 20855

MEMO Streetscape - Invoice 19-414 Utility Analysis re: optio

007715 056004445 5060045282

Details on Back

Inside CheckLock™ Secure Check

0462 0021 10/15/2019 218 119 00003

0462 0021 10/15/2019 218 119 3

SANDY SPRING BANK <055001096> 301-774-6400

For Deposit Only
Richter & Associates
5101456801

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

TOWN OF CLIFTON
P.O. BOX 309
CLIFTON, VA 20124-0309

UNITED BANK
5786 UNION MILL ROAD
CLIFTON, VA 20124
88-444/560

7716

9/28/2019

PAY TO THE ORDER OF Richter & Associates, Inc. \$**832 50

Eight Hundred Thirty-Two and 50/100 ***** DOLLARS

PROTECTED AGAINST FRAUD

Richter & Associates, Inc.
7519 Standish Place, Suite 320
Rockville, MD 20855

MEMO Streetscape - Invoice 19-544 Utility Analysis re: optio

007716 056004445 5060045282

Intuit CheckLock™ Secure Check

0462 0021 10/15/2019 218 119 00002 SANDY SPRING BANK <055001096> 301-774-6400

0462 0021 10/15/2019 218 119 2

For Deposit Only
Richter & Associates
5101456801

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

TOWN OF CLIFTON
P.O. BOX 309
CLIFTON, VA 20124-0309

UNITED BANK
5766 UNION MILL ROAD
CLIFTON, VA 20124
68-444/560

7727

10/31/2019

PAY TO THE ORDER OF J2 Engineers, Inc. \$ 10,326.00

Ten Thousand Three Hundred Twenty-Six and 00/100 DOLLARS

PROTECTED AGAINST FRAUD

J2 Engineers, Inc.
4080 Lafayette Center Drive
Suite 330
Chantilly, VA 20151

MEMO Inv # 13887- CT1601 Clifton Streetscape - Phase 2

007727 0560044450 5060045282

Details on Back

Intuitive CheckLock™ Secure Check

For Remote Deposit Only United Bank RTN 051500481

660713133000020

11/8/2019

For Deposit Only - United Bank, Inc
J2 Engineers Inc
To the Account of 20200250
11/08/2019

J2 ENGINEERS, INC.

9058

DATE	INVOICE NO.	COMMENT	AMOUNT	NET AMOUNT
11/14/2019		Refund for client Town of Clifton <i>Invoice 13887 revision</i>		3,591.00
DATE 11/14/19			TOTAL	3,591.00



J2 ENGINEERS, INC.
4080 LAFAYETTE CENTER DRIVE
SUITE 330
CHANTILLY, VIRGINIA 20151
(703) 361-1550

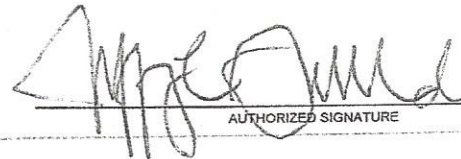
UNITED BANK
68-525/560

9058

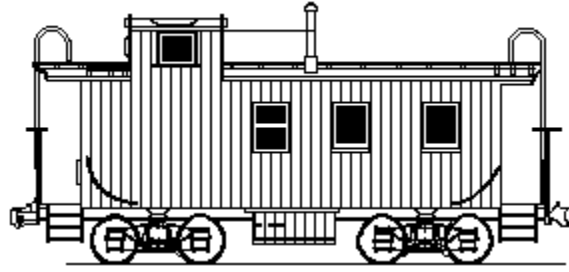
PAY Three Thousand Five Hundred Ninety One and no/100

DATE	CHECK	CHECK AMOUNT
11/14/19	9058	\$3,591.00

PAY
TO THE
ORDER
OF
TOWN OF CLIFTON


AUTHORIZED SIGNATURE

⑈009058⑈ ⑆056005253⑆ 20200250⑈



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, DECEMBER 3, 2019, 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Public Hearing:

1. Public Hearing on Cox Communications Franchise Agreement Renewal.

Order of Business:

1. Report of the Town Clerk:
 - a. Approval of the Minutes (previous meetings and work sessions).
2. Report of the Treasurer.
3. Citizen's Remarks - Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council.

Each person wishing to address the Council shall, when recognized by the Mayor:

 - (i) Give their name and address;
 - (ii) Direct their remarks to the Council and not to other citizens present;
 - (iii) Be limited to one period of not over five (5) minutes, unless granted additional time by unanimous consent of the Council.

Priority shall be given to persons who have signified to the Clerk their desire to address the Council.
4. Unfinished Business:
 - a. 2020 Litter Grant Award Implementation Plan - Update;
 - b. Cox Communications Franchise Agreement Renewal.
5. Reports of Special Committees.
6. Reports of Standing Committees:
 - a. Planning Commission.
 - b. Architectural Review Board.
 - c. Other Committees:
 - i. Streetscape Special Projects Committee:
 - A. Request to Designate All Cleared Checks Paid to Streetscape Vendors to be Included as an Attachment to Monthly Treasurer's Reports.
7. New Business:
 - a. Rental of Pink House to New Tenant;
 - b. Request for Approval of Stenciling and Painting Letters on Caboose;
 - c. Update on Road Repair Requests for In-Town Streets;
 - d. Update on IT/Website Contract, New Email Addresses, and Updates to Website;
 - e. Request to Engage Dedicated Cleaning Service for Town Hall.
8. Report of the Zoning Administrator.
9. Adjournment.

If anyone attending the Town Council meeting needs a sign language interpreter, or any other type of special accommodation or auxiliary aid, please contact the Town Clerk at cliftonclerkva@gmail.com. A request should be made at least five (5) days in advance of the meeting to provide sufficient time to make the necessary arrangements. These services are available at no charge to an individual with a demonstrated need for such services.

Legals

Legals

**Public Hearing for the Town of Clifton, Virginia
Proposed Franchise Renewal Agreement
December 3, 2019**

Notice is hereby given that the Town Council of the Town of Clifton, Virginia will hold a Public Hearing on Tuesday, December 3, 2019 at 7:30 p.m. at the Clifton Town Meeting Hall, 12641 Chapel Road, Clifton, VA 20124 to consider the proposed renewal of a franchise agreement with Cox Communications. The proposed agreement will be posted on the Town's website cliftonva.gov and a hardcopy will be posted at the Clifton Post Office, 12644 Chapel Road, Clifton, VA 20124. All interested parties and Town residents are encouraged to attend to express their views with respect to the proposed agreement. The Regular Town Council meeting will follow.

Announcements

Announcements

MAJOR LAND

AUCTION

586 Acres on Turkeycock Mtn



Thurs, Dec. 5 at 12:30PM at the
Olde Dominion Ag Complex
19783 US Hwy 29, Chatham, VA
586 beautifully wooded acres adjoining
Wildlife Mgmt Area w/ 2,679 additional
acres to hunt, hike, and enjoy! Offered in
6 tracts. Min. bid is \$975/acre. Tours avail.
GPS 6267 Circle Creek Rd, Penhook, VA
Details at TRFAuctions.com



434.847.7741 | info@trfauctions.com

Announcements

Announcements

**ESTATE SALE - LOG HOMES
PAY THE BALANCE OWED ONLY!!!**

AMERICAN LOG HOMES IS ASSISTING **JUST RELEASED**
ESTATE & ACCOUNT SETTLEMENT ON HOUSES.

4 Log Home kits selling for BALANCE OWED, FREE DELIVERY

- 1) Model # 101 Carolina \$40,840...BALANCE OWED \$17,000
- 2) Model # 203 Georgia \$49,500...BALANCE OWED \$19,950
- 3) Model # 305 Biloxi \$36,825...BALANCE OWED \$14,500
- 4) Model # 403 Augusta \$42,450...BALANCE OWED \$16,500

**BEFORE CALLING: VIEW at www.loghomedream.com
Click on House Plans**

NEW - HOMES HAVE NOT BEEN MANUFACTURED

- Make any plan design changes you desire!
- Comes with Complete Building Blueprints & Construction Manual
- Windows, Doors, and Roofing not included
- NO TIME LIMIT FOR DELIVERY!

BBB
A+ Rating

OFFER NOT AVAILABLE TO AMERICAN LOG HOME DEALERS

SERIOUS ONLY REPLY. Call (704) 602-3035 ask for Accounting Dept.

NEWS

NovaLabs Hosts Maker Event for Kids

NovaLabs, a local educational nonprofit, hosted its second Kids Open Maker monthly event on Saturday, Nov. 16, at its facility in Reston. Children explored and learned about robotics, coding, drones, deconstruction, crafts, and blacksmithing, with the help of volunteers.

Founded in 2011 as part of the "maker movement," NovaLabs is the largest makerspace in the DMV (D.C., Maryland, Virginia) area and runs 24/7. It is supported by memberships and a vast array of volunteers including inventors, artists, engineers and entrepreneurs. The nonprofit offers classes to foster learning, teaching, and collaboration in a 10,500 square-foot space equipped with classrooms, offices, tool shops and manufacturing equipment. It hosts a multitude of popular meetups, "the largest of which is cybersecurity and hacking, one of the hottest careers in STEM right now," said Jennyfer Peterson, operations services leader.

"Nova Labs's mission is to create a community that makes things, all kinds of things. We have a lot of tools here, but the thing that makes it different is the community of people who help each other make things using those tools," said Peterson.

As for the nonprofit's future, nothing could be more at stake than its own facility. A new high-rise is set to replace the current facility within the next two years. The immediate goal is to find a new home that is affordable and allows the nonprofit to remain independent.



PHOTO BY DENISE LEW/THE CONNECTION

(From left) Fairfax City's Shane Smith and Annandale's Andrew Albosta with daughters Charlotte, 9, and Eleanor, 6.

"NovaLabs is one of the true meaningful things for residents to (participate in) besides going to dinner and shopping. We are a family learning space and very successful. It is critical that we get some help to remain in the Reston area so we can continue to serve the community to rediscover the joy of making things," said Peterson.

NovaLabs will host a Kids Open Maker on the third Saturday of each month, starting again in January.

For more info on NovaLabs and its events, visit <http://www.nova-labs.org/>

Give Locally

FROM PAGE 4

❖ **Second Story** — Second Story (formerly Alternative House) provides shelter and services for homeless, runaway or abused teenagers, unaccompanied youth, and young mothers and their children. second-story.org.

❖ **Shelter House** provides crisis intervention, safe housing and

supportive services to promote self-sufficiency for homeless families and victims of domestic violence in Fairfax County. It is our mission to get families back into stable housing in order to provide them the opportunity to continue their journey to self-sufficiency. www.shelterhouse.org

❖ **Tahirih Justice Center**, 703-575-0070, www.tahirih.org. Legal services, public policy advocacy, and education for immigrant women and

girls.

❖ **Western Fairfax Christian Ministries** — 4511 Daly Drive, Suite J, Chantilly, VA 20151 in Chantilly. email Assistant Food Pantry Manager/Volunteer Coordinator Debbie Culbertson at dculbertson@wfcma.org and put Holiday Food in the subject line. wfcma.org/

❖ For full list, see www.ConnectionNewspapers.com

Announcements

Announcements

Buy! Sell! VPN

1,300 Tables! Trade! Appraisals!
Largest Gun Show in Metro DC!
Over 2 Miles of Guns, Knives & Accessories!

THE NATION'S GUN SHOW
NOVEMBER 22, 23 & 24 • DULLES EXPO

4320 Chantilly Shopping Center, Chantilly, VA 20153
FRI: 3 - 8 | SAT: 9 - 5 | SUN: 10 - 5

NRA National Firearm's Museum .45 Sharps rifle Tom Selleck "Quigley Down Under"

\$1 Off One Adult Admission

540-951-1344 TheNationsGunShow.com

f t y i

Cleaning Service

Nais's Cleaning Services LLC

Great Service
Residency Cleaning
Laundry & Cleaning
Attention To Detail
Very Thorough

Weekly, Bi-Weekly, Monthly
703-992-3907

An expert is someone who knows
some of the worst mistakes that can
be made in his subject and how to avoid them.
-Werner Heisenberg

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Legals

NOTICE OF SALE OPEN TO THE PUBLIC
Unit# 3078 David Lathiel/ David Lathiel-Kirksey According to the lease by and between the listed tenant and TKG StorageMart and its related parties, as-signs and affiliates IN ORDER TO PERFECT THE LIEN ON THE GOODS CONTAINED IN THEIR UNITS. THE MANAGER HAS CUT THE LOCK ON THEIR UNIT AND UPON CURSORY INSPECTION THE UNIT(S) WAS FOUND TO CONTAIN: Clothes, Shelves, iPhone, Tablet, Bins. ITEMS WILL BE SOLD ONLINE VIA WWW.IBID4STORAGE.COM OR OTHERWISE DISPOSED OF ON 12/17/2019. AT THE ADDRESS LISTED BELOW TO SATISFY OWNERS LIEN IN ACCORDANCE WITH STATE STATUTES. TERMS OF SALE ARE CASH ONLY. NO CHECKS WILL BE ACCEPTED. ALL GOODS ARE SOLD IN "AS IS" CONDITION. BUYERS MUST PROVIDE THEIR OWN LOCKS. SELLER RESERVES THE RIGHT TO OVERRIDE ALL BIDS. ALL ITEMS OR SPACES MAY NOT BE AVAILABLE ON THE DATE OF THE SALE.
TKG StorageMart #1851
11325 Lee Highway
FAIRFAX, VA 22030
703-352-8840 option 2

Legals

Legals

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Announcements

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**Donate A Boat
or Car Today!**

BoatAngel

"2-Night Free Vacation!"

800-700-BOAT
(2628)

www.boatangel.com

sponsored by boat angel outreach centers STOP CRIMES AGAINST CHILDREN



Announcements

Announcements

MAJOR LAND

586 Acres on Turkeycock Mtn



**Thurs, Dec. 5 at 12:30PM at the
Olde Dominion Ag Complex**

19783 US Hwy 29, Chatham, VA

586 beautifully wooded acres adjoining Wildlife Mgmt Area w/ 2,679 additional acres to hunt, hike, and enjoy! Offered in 6 tracts. Min. bid is \$975/acre. Tours avail. GPS 6267 Circle Creek Rd, Penhook, VA

Details at TRFAuctions.com

434.847.7741 | info@trfauctions.com

TRF AUCTIONS
Torrence, Read, & Forehand
VAAF501

NEWS

**Change in the
General Assembly**

FROM PAGE 3

Our work will not be easy, but I am prepared and eager to serve the people of the Great Commonwealth of Virginia alongside Majority Leader-elect Herring, Democratic Caucus Chair-Elect Sullivan and all of our colleagues," Filler-Corn said.

Del. Mark Levine (D-45) posted, "This is the most diverse caucus that there has ever been in the General Assembly's 400-year history. No General Assembly majority has ever looked more like the people of Virginia than the current House Democratic majority."

**Transition Team
Announced**

As the days after the election rolled forward, on Nov. 14, the blue wave surged. Speaker-designee Filler-Corn announced her transition team, 18 key advisors, to assist as she transitioned into the office of Speaker of the House of Delegates. She selected Wayne Turnage as Chair and Suzette Denslow as Transition Staff Director. She chose other members for her team, including Walter Tejada, a member of the Metropolitan Washington Airports Authority Board of Directors and Ilryong Moon of Fairfax, the first Asian American elected to a public office in Virginia. "People across the Commonwealth told us they wanted to move our Commonwealth forward, address our most critical challenges and ensure transparency for all Virginians," posted Filler-Corn. "I am truly honored to have guidance from these leaders from across Virginia to develop leadership to make our schools better, our communities stronger and our economy more fair."

**Chairs of Key Legislative
Committees**

House Speaker-designee Filler-Corn announced her picks for the key legislative committees in a news release Thursday, Nov. 14. Choices reflected racial, gender and geographic diversity of the Democratic caucus. She named Del. Luke Torian, (D-52), as chair of the Appropriations Committee; Del. Jeion Ward, (D-92), as chair of the Commerce and Labor Committee; and Del. Roslyn Tyler, (D-75), as chair of the Education Committee. All three are members of the black caucus. House Filler-Corn also announced Del. Vivian Watts, (D-39), as chair of the Finance Committee. "These impressive leaders will be important al-



PHOTO CONTRIBUTED

**Senate Democratic Press Conference on ERA, Senate
Finance Committee, Harrisonburg, Va., Thursday, Nov. 21.**

lies as we shape our policy agenda for the commonwealth in 2020 and beyond."

**First Bills and Resolution
Filed**

Shortly after midnight on Monday, Nov. 18, Democratic lawmakers began to file bills minutes into the opening date of pre-filing for the 2020 General Assembly session. State Sen. Jennifer L. McClellan (D-9) submitted her first legislation moments after filing season opened at midnight, putting passage of the ERA at the symbolic head of the list for that chamber.

The weekend after the filing, Democratic Caucus Chair Rip Sullivan (D-48) shared his thoughts on party's intention for the first three House Bills and resolution, "We tried to send a signal of our highest priorities, in terms of the top," he said.

Democrats filed:

❖ HB1: No-excuse in-person and mail absentee voting; Patron: Del. Charniele Herring (D-46).

❖ HB2: Universal background checks; Patron: Del. Ken Plum (D-36). This bill would require universal background checks for any firearm sales or transfers.

❖ HB3: LGBTQ+ Housing Non-discrimination; Patron: Del. Delores McQuinn (D-70). The bill defined sexual orientation and gender identity.

❖ HJ1: Equal Rights Amendment; Patron: Del. Jennifer Carroll Foy (D-2) ratifies the Equal Rights Amendment to the Constitution of the United States proposed by Congress in 1972. "Today, I filed a resolution to have Virginia be the 38th and final state to ratify the Equal Rights Amendment to the United States Constitution for the upcoming 2020 General Assembly session. It's time to be on the right side of history. It's time to finally ratify the #ERA," Foy tweeted.

**VA Senate Democrats Elect
leadership**

On Nov. 20, VA Senate Democrats elected leadership ahead of the 2020 legislative session.

From the Senate Democratic Caucus:

Sen. Dick Saslaw (D-Fairfax)- Majority Leader

Sen. Mamie Locke (D- Hampton)-Caucus Chair

Sen. Scott Surovell (D-Mount Vernon) Caucus Vice Chair

Sen. Jeremy McPike (Prince William)- Caucus Vice Chair

Sen. Barbara Favola (D- Arlington) Caucus Co-Whip

Sen. Lionell Spruill (D-Chesapeake) Caucus Co-Whip

Sen. Jennifer McClellan (D-Richmond)- Caucus Secretary

Sen-elect Ghazala Hashni (D-Chesterfield)- Caucus Treasurer

Sen. Jennifer Boysko (D-Fairfax)- Caucus Sergeant at Arms

Sen. Louise Lucas (D-Portsmouth)-President Pro Tempore-designee (first African American and the first woman to serve as President Pro Tempore)

**Senate Democrats announced Committee Chairs
for the 2020 legislative session:**

Agriculture, Conservation & Natural Resources: Senator Chap Petersen (D-Fairfax City)

Commerce & Labor Committee: Senator Dick Saslaw (D-Fairfax)

Courts of Justice: Senator John Edwards (D-Roanoke)

Education & Health: Senator L. Louise Lucas (D-Portsmouth)

Finance: Senator Janet Howell (D-Fairfax)

Rules: Senator Mamie E. Locke (D-Hampton)

Rehabilitation & Social Services: Senator Barbara Favola (D-Arlington)

General Laws: Senator George Barker (D-Fairfax)

Local Government: Senator Lynwood Lewis (D-Accomack)

Transportation: Senator Dave Marsden (D-Fairfax)

Privileges & Elections: Senator Creigh Deeds (D-Bath)

With the appointment of State Senator Janet Howell (D- Fairfax) as incoming Chairwoman of the Senate Finance Committee and Del. Luke Torian (D-Prince William) as chair of the House Appropriations Committee, the state's purse strings and its power rested in Northern Virginia.

On Nov. 21, incoming House Speaker Filler-Corn announced decisions for Chairs of two additional committees Del. Mark Sickles (D-43)- Health, Welfare & Institutions Committee and Del. Delores McQuinn (D-70) Transportation Committee.